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1. GENERAL INFORMATION

1.1 Submission of the annual report to the executive authority

Political Accountability Department line poster from the 2004/2005 financial period, available date 10/5/2005

1.3 Information on the Ministry

After the 2004 national and provincial elections, the Ministry was situated at a location separate from the Department, due to lack of sufficient accommodation at the Provincial Office complex.

Their relocation, during the latter part of 2004, facilitated greater co-ordination of activities, with consultations an easier exercise that can be arranged within a short space of time, with the result that decision-making processes are better managed.

The MEC's activities are co-ordinated and communicated through the Ministry, with decisions communicated to the Department via the Head of Ministry.

The Ministry is also the link to the Executive Council and other political offices, thus all applicable Executive Council resolutions are communicated through this Office.

Ministerial enquiries take up a lot of the Ministry's time, and all responses are similarly communicated through this channel.

Except for institutions of care for the youth, as well as organisations receiving State subsidies, there are no other institutions under the direct control of the MEC.

1.4 Mission statement

Vision

Programme	Sub-programme
€# Ö^Ç^ [] { ^}cÁ æ}åÁ Û~]É] [!cÁÜ^!çâ&^•	4.1. Administration
	4.2. Youth Development
	4.3. HIV & Aids
	4.4. Poverty Alleviation
	4.5. NPO and Welfare Organisation Development
€# Ú[] ~ æcä[] Ä Ö^Ç^ [] { ^}cÁ æ}åÁÖ^ { [* !æ] @â&ÁV!^} å•	1.1. Administration
	1.2. Population Research and Demography
	1.3. Capacity Building.

2.4 Overview of the service delivery environment for 2004/05

The Department is responsible to take care of the needy and vulnerable, those who are otherwise unable to provide for themselves.

Because of the needs that continually exceed the demands, due to the lack of sufficient employment or income-generation opportunities, the Department's resources are continually stretched to the limit.

The services of the Department are offered free of charge to those who qualify, and as it is not an economically geared function, its revenue generation capacity is limited, being mainly derived from interest and parking fees collected from departmental officials.

Main challenges facing the Department, inter alia, relate to reducing the turnaround time of grant application approval (currently 21 days), achieving a norm of 1:3 000 for rural communities and 1:5 000 for urban communities, and establishing an in-patient treatment facility in the Province.

2.5 Overview of the organisational environment for 2004/05

During the year under review, the Department implemented the Social Workers' Retention Strategy, with the view to counter the developing trend of the core skills flight.

Other important matters:

Issues requiring ongoing attention

Sub-programmes	Outputs	Output performance measures/service delivery indicators	Actual performance against target	
			Target	Actual
Child Support Grant, Care Dependency and Foster Care				

Old Age, Grant in Aid and War Veterans	<p>Management of the payment of Old Age- and War Veteran grants to qualifying older persons.</p> <p>Ensure correct administrative procedures for approval and payment of pensions.</p> <p>Management of the service level agreement (SLA) with the third party contractor.</p> <p>Professional fees including the handling fees to the contractor.</p>	<p>Ensure that the application, verification and approval process is managed correctly.</p> <p>Management of the payment of</p>	<p>proval process2ntrverif4trve43epicirfr1(nsoF4 83 1e7J0 -3.531)165(3)3(p0 Wrif)-3 War V.ing t ISBT/-0 04e</p>	
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Relief of Distress	<p>The provision of immediate relief to people in distress, especially in the event of a natural disaster.</p>	<ul style="list-style-type: none">• Provide social relief to families in distress.• Reach out programmes to children in the street.• Provision of soup in the pay points.• Provide support to soup kitchens and to provide for those in need.• Provide support to people struck by natural disasters.	Continuous support to families in distress.	12 992 people reached through
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2.9.3PROGRAMME 3: Social Welfare Services

Purpose:

To provide and ensure effective and efficient delivery of developmental welfare services, and to form partnership with non-profit and community based organisations.

Services to the Disabled	• Funding of new community based organisations.	• Number of new community based organisations funded.	2 Additional organisations funded.	
	• Registration and funding of 3 protective workshops for persons with disability.	• 3 Funded protective workshops for persons with disability.	3	3
	• Registration and funding of 3 homes for persons with disability.	• 3 Funded homes for persons with disability.	3	3
	• Implement awareness programmes in the Department and communities.	• Sensitised personnel.	4 programmes implemented throughout the Province	2 Sign Language trainings. Blind Cricket. Casual Day Celebrations.
		• Number of disability forums to be established to advocate for the rights of people with disability.	4 structures.	7 structures.
				2 Structures established for deaf people
	• Develop family empowering models for families/parents of people with disability.	• Empowered and skilled families and/or parents.	15 parents trained	0
	• Develop database on services.	• Service gaps identified	50 %	50 % database available•1.767

Treatment and Prevention of Substance Abuse	<ul style="list-style-type: none"> Registration and funding of organisations/programmes to render services. 	<ul style="list-style-type: none"> Number of community based organisations/programmes funded. 	4 Organisations/programmes funded.	3 Organisations are funded.
	<ul style="list-style-type: none"> Facilitate the establishment of an inpatient treatment. 	<ul style="list-style-type: none"> In-patient treatment available 	1	0 Business Plan submitted to National Office for funding.
	<ul style="list-style-type: none"> Provision of appropriate training. 	<ul style="list-style-type: none"> Appropriately trained service providers. 	10 people trained	103
	<ul style="list-style-type: none"> Co-ordinate the implementation of the National Drug Master Plan 	<ul style="list-style-type: none"> Integrated forums to address substance abuse. 	5 local drug action committees established.	8 local drug action committees in existence. Provincial Drug Forum established.

<div>• Motivate for the appointment of additional probation- and assistant probation officers.</div>	

	<ul style="list-style-type: none"> • Expand victim empowerment programmes. • Provide appropriate training for role players. • Implementation of the perpetrator programme. • Establish One Stop Centre for abused women and children. 	<ul style="list-style-type: none"> • Counselling and support services available to victims. • Trained service providers and volunteers 		
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2. 9.4 PROGRAMME 4: Development and Implementation Support Services

Purpose:

To contribute to an enabling legal resource environment in which communities can be mobilised to participate in social development processes.

Measurable Objectives:

Poverty Alleviation

Sub-programmes	Outputs	Output performance measures/
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2.NPO Facilitation and Development	

3. Provision of development and support services to Youth.	3.1 Conduct need analysis on youth programmes in Province.	3.1 A Provincial Youth development program drafted.	3.1 Provincial Integrated Youth Development Plan developed	3.1 In Process. Need analysis conducted in only two regions, Francis Baard and Siyanda.
	3.2 Integrated youth development programmes facilitated.	3.2 Two youth development programmes implemented.	3.2 Two youth development programmes	3.2 Two Youth programmes in fully operation in Barkly West and Postmasburg, reaching 6 000 youth per month.
	3.3 Mobilise new youth development projects in critical areas.	3.3 Source funding for two new youth development projects.	3.3 Allocate funding to two new youth development projects.	3.3 Three new LOVELIFE sites were funded.



Sub-programmes	Outputs	Output performance measures/service delivery indicators	Actual performance against target	
			Target	Actual

2.9.5 PROGRAMME 5: Population Development and Demographic Trends.

Purpose:

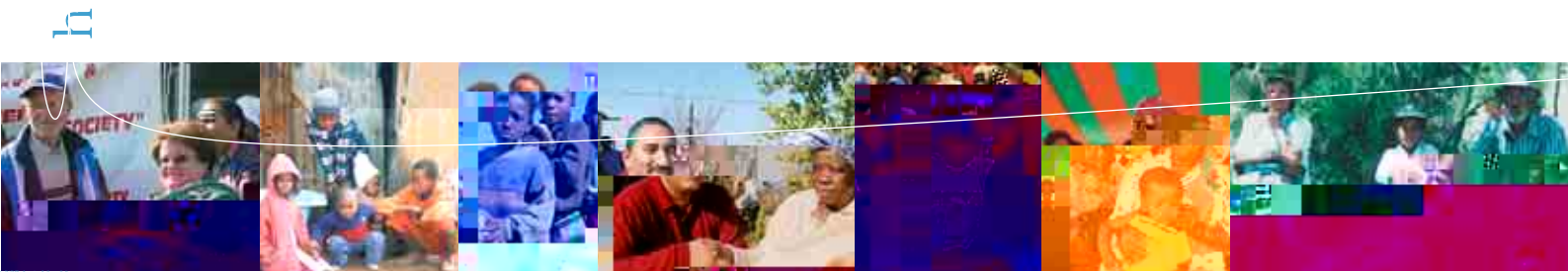
To monitor policy implementation and manage the monitoring system through an efficient database; and to evaluate population strategies and programs through inter-sectoral collaboration and to communicate

2.10.2 Programme 3 - SOCIAL WELFARE SERVICES

Programme Objective: To provide effective and quality welfare services to the poor and vulnerable aimed at sustainable development and provide funding, guidance and support to Non Government Organisation's, Community based organisations and other service providers.

Outputs 2006/07: 00% Objective 1: Poor People's Programme A: 26 Substance Abuse 00%

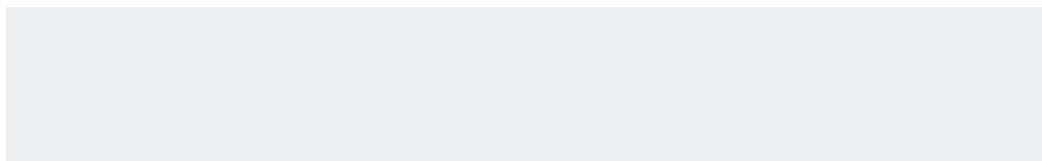
DAY CARE CENTRES



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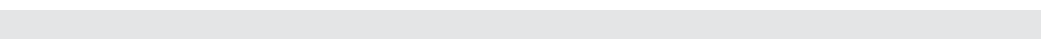
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Actual from April to March

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2.12 Conditional grants

The Division of Revenue Act 2004, requires that annual reports and financial statements of the transferring



2.13 Capital investment, maintenance and asset management plan

Capital Investment

The following information must be provided with regard to the Department's capital investment programme:

- (c) What is the current state of the department's capital stock? I.e. what percentage is in good, fair or

3. REPORT OF THE AUDIT COMMITTEE

The Northern Cape Provincial Administration constitutes a Shared Audit Committee in January 2005. The De-

Evaluation of Financial Statements

The Audit Committee has:

- Reviewed and discussed with the External Auditor and Management representatives the audited Annual Financial Statements to be included in the Annual Report.
- Reviewed the External Auditor's management letter and Management response thereto.

The Audit Committee concurs and accepts the conclusions of the External Auditor on the Annual Financial Statements and is of the opinion that the audited Annual Financial Statements be accepted and read together with the report of the auditors. The Audit Committee wishes to draw attention to the matters raised in paragraph 4 of the audit report.



Prof. J E Kleyhans

Chairperson: Provincial Audit Committee



4. ANNUAL FINANCIAL STATEMENTS

bear by grant payments, to enable it to stay within budget. A further R227 million was granted by the Provincial Legislature, to reduce the accumulated unauthorised over-expenditure of R458 million. This approval was for the 1998/99 to 2000/01 financial periods.

4.1.12 Performance information

There are dual types of performance:

- Programme performance in terms of which the programme indicates to what extent it has achieved

	13.1.3 An Investigation should be launched to determine the recoverability of debtors relating to long outstanding advances amounting to R104 400.	13.1.3 R20 000 has been cleared from this account and the remainder is still investigated and in a process of being recovered.
13.2 Staff debtors amounting to R275 504 showed no movement for the year. According to the chief		

<div>13.8 Payments for goods and services</div> <div>As a result of officials not adhering to policies and regulations,</div>		

13.9 Social pensions	<p>13.9.1 Certain files were not made available for audit purposes.</p> <p>Numerous instances were noted where pension files did not contain the required documentation. It was therefore not possible to ensure that the beneficiary qualified for the payment of the grant.</p>	

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4.2 REPORT OF THE AUDITOR GENERAL

1. AUDIT ASSIGNMENT

The financial statements as set out on pages 79 to 113, for the year ended 31 March 2005, have been audited in terms of section 188 of the Constitution of the Republic of South Africa, 1996 (Act No. 108 of 1996), read with sections 4 and 20 of the Public Audit Act, 2004 (Act No. 25 of 2004). These finan-

No proof could be found that the department followed standard procedures, as required by paragraph 10.2.1 of the

4.2.8 Financial misconduct

Losses totalling R52 595 which arose from financial misconduct by three officials were not reported to the relevant

4.2.9 Personnel expenses, what

4.3 Financial management

4.3.1 Internal audit

The internal audit function is performed by a centralised internal audit department, which resides under the Office of the Premier. An overview was performed on the functionality of the internal audit department. Various shortcomings rendered the functionality of the internal audit department inefficient and ineffective during the year under review:

- No internal audit charter, as required by Treasury Regulation 3.2.5 and the Institute of Internal Auditors (IIA) 1000-1, has been approved.
- The current staffing component, as well as the available funds, seems to be inadequate to efficiently and effectively service all the provincial departments of the Northern Cape Province. No formal training and development plan was in place to ensure continuous training and development of existing staff.
- No approved annual internal audit plan and three-year strategic plan exist for the internal audit department.
- The audit committee did not evaluate the performance of the internal audit during the year.
- Internal audit did not report functionally directly to the audit committee during the year.
- Internal audit did not submit quarterly reports to the audit committee detailing its performance against the annual internal audit plan.
- No follow-up audits were performed by the internal audit division.
- No quality reviews (internal or external) al or 5e performed bn the fwork dne
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Cheques issued in previous accounting periods that expire before being banked are recognised as rev-

4.4.8 Receivables

Receivables are not normally recognised under the modified cash basis of accounting. However, receive-

4.4.14 Commitments

This amount represents goods/services that have been approved and/or contracted, but no delivery has taken place at the reporting date. These amounts are not recognised in the Statement of Financial Position as a liability, or as expenditure in the Statement of Financial Performance, as the Annual Financial

7.5 Appropriation Statement for the year ended 31 March 2005

Appropriation Statement for the year ended 31 March 2005

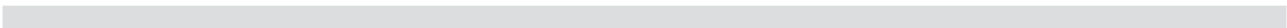
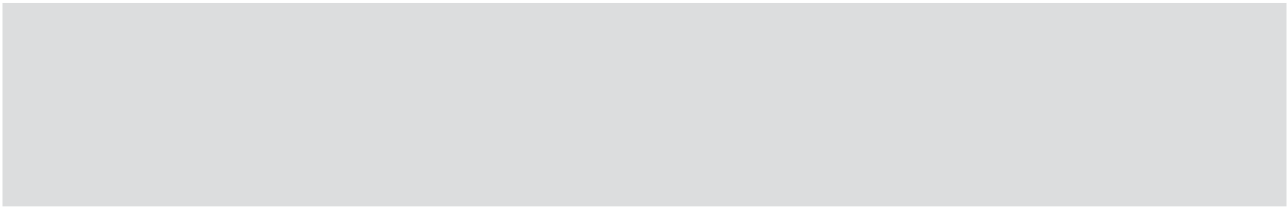
DETAIL PER PROGRAMME 1: ADMINISTRATION
for the year ended 31 March 2005

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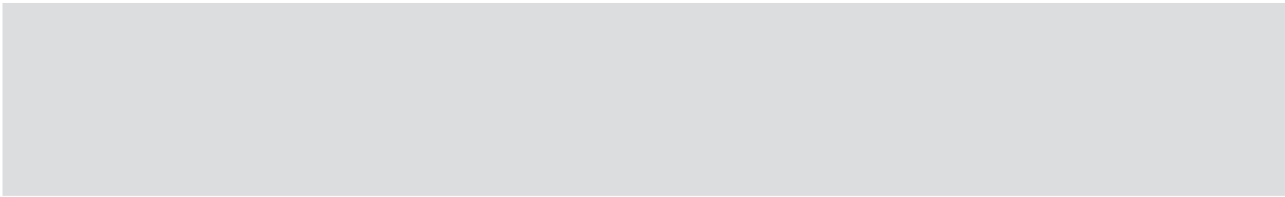
DETAIL PER PROGRAMME 2: SOCIAL ASSISTANCE GRANTS
for the year ended 31 March 2005

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DETAIL PER PROGRAMME 4: DEVELOPMENT AND IMPLEMENTATION SUPPORT SERVICES
for the year ended 31 March 2005



DETAIL PER PROGRAMME 5: POPULATION DEVELOPMENT ANP DEMOGRAPHIC TRENDS
for the year ended 31 March 2005



4.5.1 Notes to the Appropriation Statement

1. Detail of transfers and subsidies as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in note 9 (Transfers and subsidies) and Annexure 1 (A-D) to the Annual Financial Statements.

2. Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

3. Detail on financial transactions in assets and liabilities

Detail of these transactions per programme can be viewed in note 7 (Financial transactions in assets and liabilities) to the Annual Financial Statements.

4. Explanations of material variances from Amounts Voted (after Virement):

4.5.2.5 Population Development and Demographic Trends

Savings are as a result of vacant funded posts that was not advertised and filled. Decision was taken during the cost containment process to fill only critical vacant posts.

4.5.3 Per Economic Classification

4.5.3.1 Current Payments

a) Compensation to employees

Only critical vacant posts were advertised and filled (cost containment process) and this resulted in a savings under compensation to employees.

b) Goods and Services

The bulk of the savings is the conditional grant Food Emergency Relief of R8 784 253-99. The cause was because of the late tender approval.

4.5.3.2 Transfers and Subsidies

a) Provinces and Municipalities

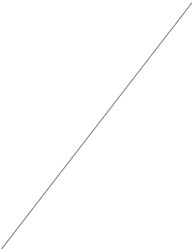
The over-expenditure under the said classification is because of the new change of classification; previously the budget of the said was under goods and services but with the new classification it was split. It was therefore too late for the Department to allocate a budget under the classification. The budget resides under Provinces and Municipalities in the new financial year 2005/2006.

b) Non-Proeher Non-Proehe3.032d Mu(6.)-5.9r8T7oosrfos7 Tt posts1wpre s(nt p)]Tme Dw[()-w[(Rlief4(1 000-0

4.6 Statement of Financial Performance

4.7 Statement of Financial Position

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CASH FLOW STATEMENT
for the year ended 31 March 2005

3.1.1.1 Financial transactions in assets and liabilities

Nature of loss recovered

	2004/05	2003/04
Cheques written back	174	38
Other	600	100
	<u>774</u>	<u>138</u>

6. Goods and services

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NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2005

2004/05 2003/04

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2005

DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 200

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ANNEXURE 1A-Continue



STATEMENT OF TRANSFERS TO PROVINCES TO MUNICIPALITIES

ANNEXURE 1C
STATEMENT OF TRANSFERS TO NON-PROFIT ORGANISATIONS

ANNEXURE 1D

STATEMENT OF TRANSFERS/SUBSIDIES TO HOUSEHOLDS

[illegible][illegible]

ANNEXURE 4
INTER-GOVERNMENT PAYABLES

GOVERNMENT ENTITY	Confirmed balance outstanding		Unconfirmed balance outstanding	
	31/03/2005	31/03/2004	31/03/2005	31/03/2004
	R'000	R'000	R'000	R'000
Department				
Amounts not included in Statement of financial position				
Current				
Department of Finance	14			
Department of Social Services and Poverty Al- leviation: Western Cape			3,069	3,069
Department Transport Roads and Public Works			876	
Total	14		3,945	3,069

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5.8 Foreign Workers

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5.10 HIV & AIDS and Health Promotion Programmes

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5.11 Labour Relations

The following collective agreements were entered into with trade unions within the department.

[REDACTED]

[REDACTED]

5.12 Skills development

This section highlights the efforts of the department with regard to skills development.

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5.13 Injury on duty

This following tables provide basic information on injury on duty.

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5.14 Utilisation of consultants

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